

# ConFest Committee Meeting Minutes 14.11.13

**Apologies:** None

**Attendees:** Darryl Reid, Craig, Amanda L, Hagai, Ellen B, Robert Hemingway, Lawrie Stanton, Steve Poynton, Rory Johnson, Mike Kennedy, Simon Byers, Lindsay K, John Dickson

**Previous Meeting Minutes:** Passed

## Minutes Arising:

- Trailer - presented to last week's Directors. Was turned down because there are similar on the market for cheaper.
- Compost – Big discussion so moved to an Agenda Item

## Agenda:

1. LAND MANAGEMENT PLAN - SIMON
2. COMMUNICATION DISCUSSION GROUP ON FB – ELLE
3. RESOURCE AUDIT – LAWRIE
4. COMPLIANCE UPDATE – MIKE
5. TOILETS AND COOKING CIRCLES – HAGAI
6. CONTAINERS – STEVE
7. COMPOST – ALL
8. MARKET – HAGAI
9. CLARIFICATION - SIMON

## Matters requiring a decision:

### LAND MANAGEMENT PLAN

- Simon Byers to print this in colour copies and reimbursed for this. He can submit a budget

## Matters for discussion:

### COMMUNICATIONS DISCUSSION GROUP

- Mike to be added to the discussion on 'Communication' on facebook
- No direct control over ConFest facebook page
- Kevin is always happy to discuss pinned posts and take on board feedback
- Tightening up communications across the website, facebook pages, developing the newsletter
- More accurate information transfer
- Part of General Resource Audit to assist Strawberry in Coordinating Workflow at working bees, before, during and after festival
- Don't want to rely on facebook we should be promoting Confest.org
- Active mail-out list needs to be cleaned up with active registered users only
- ConFest FB page is not official however we can use it to direct users to the official Confest.Org
- Soon to be moving to Google docs to improve reporting functionality

## RESOURCE AUDIT

- Work Schedules being developed
- Start of reporting spreadsheet
- Policies and Procedures
- Health and Safety
- Asking anybody who has info to pass on to Lawrie such as process documents, set up schedules etc
- Risk Analysis Plan – Security etc, Carol has one for Easter
- Emergency Response Risk Assessment
- Issue with documents being dispersed to the room to the committee. There needs to be a central depository
- Has anyone asked for them? They are openly available
- Is there going to be Confest at Easter? Yes
- Information is produced but passing on the information is where it falls over
- Board feels defensive of being accused of withholding information
- Info is there but if it is in a central pool then all can access it. At a later date if required

## TOILETS AND COOKING CIRCLES

- Need to finish project and need budget – How Many and How Much?
  - Cooking Barrels need to be finished
  - January is dead...Budgets need to be finalised in December for Easter in future so that activities, working bees can occur in future
  - If we don't do it now we run the risk of not getting it done
  - Every year Easter is not prepped till late Feb anyway
  - It's risky and dangerous to have people on site in Jan/Feb Board has decided it's not safe
  - Too risky because people work in heat...but Farmers are used to it
  - Works program will dictate how much work needs to happen before Easter and schedule accordingly
  - People can work with instructions regarding heat and Health and Safety
  - Be prepared for the working bees so programs can be set that take in the early morn and arvo lower heat times
  - Issues can be split into two – Big en-mass Working Bees and small dedicated groups
  - Such as the Barriers/Blockade gates that need to be finished, the maintenance on the toilets
- Side Note not on Agenda:  
What was wrong with the water supply to the kitchen at the last working bee? It was not filtered as per the Sept Working bee and people got ill
- Required by law to provide water to every kitchen. Filtered water

## CONTAINERS:

- Poor storage in the Woolshed particularly the carpets and cushions being eaten by mice
- Fire and First Aid purchasing 4 Containers second hand -2 of which are forty footers
- Ordered and installed before Christmas
- One container is being used only for lime and toilet paper this can be moved to a smaller container
- Everything for the Woolshed could go in the 40 footer then lime and toilet roll can go to the 20 footer

MOTION SUGGESTION: 15<sup>th</sup> April 2 days before the festival, everything out to be used, everything else to be sorted to storage or thrown out in Big Skip

- 2.5 yrs ago there was a huge clearance and a huge load went to the local tip for only \$50/load
- Therefore don't need skip
- 20 footers are there for this purpose – the Villages stuff that is used intermittently i.e some Villages don't set up every festival and don't always use the same set-up
- So need to have process for Villages to audit their own stuff
- Not every Village leaves stuff on site such as Rainbow, Teepee Village, General Stuff
- On many occasion stuff doesn't return to Confest from the Villages
- Many items come to Confest already from hard rubbish...the ethic in some cases is to use it that festival and if it gets decimated then dump it

NOTES FOR CONSIDERATION: Budgets – Take into account that if you give some Villages other V's equipment then next year they will apply for that same item in their budgets as replacements

- This is common and happens all the time
- How do we track the Assets and Budgets of each Village?
- MOTION: On the 15<sup>th</sup> April 2014 at 4pm Calling all Village representatives to come and take their items out of the Woolshed – Need to Notify all Villages of this
- Motion should be on-line for whoever wants to vote
- Mike suggested that they take out what they want for the Festival then put back in the 40 Footers...whats left can be sorted as per discussion?

ACTION: ONLINE DISCUSSION ABOUT CONTAINERS – Elle to initiate

**COMPOST:**

- We can't put compost on Native plants its that simple if we keep compost where do we put it?

**MARKET:**

- Market Applications: Scouse has done great job but paper work needs attention.
- Scouse's Policy statement really needs updating
- Dawn and Jack have done a great job
- Ideally form a Market Sub Committee of 3 people
- Hagai – New Market Application with a lawyer to review

MOTION: Stall Holders will have to supply a 6 x 3m shaded resting area – the food stalls  
Why this would help with the problem of where to put the Markets as the shaded areas could be used for other purposes...

This is a Board decision not for the CC to decide

**CLARIFICATION:**

- Simon would like to withdraw his statement about the Board withholding information it was poor used of words...Rather the information is not readily available if you miss the particular meeting it was presented. The information should be provided for electronic and hard filing

**MEETING CLOSED: 10.20 pm**

